



Our Lady of the Angels Catholic School

### EXCUSE NOTE

Please reference the revised OLA Attendance Policy found on the website and included in the Back to School Packet.

NAME OF STUDENT \_\_\_\_\_ GRADE \_\_\_\_\_

DATE(s) of ABSENCE \_\_\_\_\_ TARDY Date(s): \_\_\_\_\_

EARLY DISMISSAL Date(s): \_\_\_\_\_ Early Dismissal Time: \_\_\_\_\_ \*\*

\*\*Student will be picked up by \_\_\_\_\_

DATES of PLANNED ABSENCE: \_\_\_\_\_

Pennsylvania State Law requires an explanation from the parent for each absence or late arrival. Please state the reason for your child's absence below:

Reason for absence (Please be as specific as possible):

\_\_\_\_\_  
\_\_\_\_\_

Parent/Guardian Name (printed): \_\_\_\_\_

Parent/Guardian Signature (ink): \_\_\_\_\_ Date: \_\_\_\_\_

- Please consult the OLA Attendance Policy posted on the website [www.ourladyoftheangels.org](http://www.ourladyoftheangels.org)
- This completed form may be emailed to [scrumbling@ourladyoftheangels.org](mailto:scrumbling@ourladyoftheangels.org)

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For Office Use Only:

Absence Date(s): \_\_\_\_\_ Tardy Date(s): \_\_\_\_\_ Early Dismissal Date(s): \_\_\_\_\_

NOTES: \_\_\_\_\_

Signature of Principal \_\_\_\_\_